

Direct and Indirect Speech Rules

Direct Speech	Indirect Speech
Present Simple Tense - Do/Does	Past Simple Tense - Did
Present Continuous Tense - Is/Am/Are	Past Continuous Tense - Was/Were
Present Perfect Tense - Have/Has	Past Perfect Tense - Had
Present Perfect Continuous Tense - Have been/Has been	Past Perfect Continuous Tense - Had been
Past Simple Tense - Did	Past Perfect Tense - Had + Past Participle Form of the Verb
Past Perfect Tense - Have/Had + Past Participle Form of the Verb	Past Perfect Tense - Had + Past Participle Form of the Verb
Past Perfect Continuous Tense - Have been/ Had been + Verbs ending with 'Ing' form	Past Perfect Continuous Tense - Had been + Verbs ending with 'Ing' form
Future Simple Tense - Will + Base Verb	Would + Base Verb
Future Continuous Tense - Will be + Verbs ending with 'Ing' form	Would be + Verbs ending with 'Ing' form
Future Perfect Tense - Will have + Past Participle Form of the Verb	Would have + Past Participle Form of the Verb
Future Perfect Continuous Tense - Will have been + Verbs ending with 'Ing' form	Would have been + Verbs ending with 'Ing' form

Changes Related to Time

Direct Speech	Indirect Speech
Today	That day
Tomorrow	Next day
Now	Then
Yesterday	Previous day
Here	There
Yesterday Morning/Night	Previous Morning/Night
Tomorrow Morning/Night	Following Morning/Night

Examples of Direct and Indirect speech

Direct Speech	Indirect Speech
Sharath says, "I am going to the store."	Sharath says that he is going to the store.
She says, "I am cooking lunch right now."	She says that she is cooking lunch right then.
Vijay said, "I have visited Venice several times."	Vijay said that he had visited Venice several times.
Vipul said, "I have been working on this project for the past year."	Vipul said that he had been working on that project for the past year.
Arushi said, "I worked as an intern last summer."	Arushi said that she had worked as an intern the previous summer.
Sushant said, "He had already finished his work before the meeting started."	Sushant said that he had already finished his work before the meeting started.
Ankita said, "I had been practicing for hours before the match started."	Ankita said that she had been practicing for hours before the match started.
Seema said, "I will visit my parents next week."	Seema said that she would visit her parents the following week.
Mayank said, "Tomorrow at this time, I will be playing chess with my friend."	Mayank said that the next day at that time, he would be playing chess with his friend.
The scientist said, "By next year, I will have finished writing my autobiography."	The scientist said that by the following year, he would have finished writing his autobiography.
Priyanka said, "By this time next year, I will have been working at the MNC for three years."	Priyanka said that by that time the following year, she would have been working at the MNC for three years.